

**Auburn City Fire Department 2012  
FIREFIGHTER; Full-Time, Limited Term**

Information/application package

Contents:

Instructions (this page), Qualification Check off Sheet, Application, and Firefighter; Full-Time, Limited Term Job Overview

**INSTRUCTIONS**

- **Review all materials in this package**
- The Qualification check-off sheet must be completed, signed, and submitted with the application package
- The Application must be completed, signed, and submitted with the application package

**ADDITIONAL REQUIRED**

- Please attach to your application the following documents:  
A clear photo-copy of your current driver's license

Resumes will be accepted. We ask that you limit the resume to not more than one (1) page. Your resume should outline your experience related to this position. Submit only certifications as required for the Minimum Qualifications and Desirable Qualifications.

City of Auburn applications are required, resumes will not replace the application.

Completed packages will be accepted during normal business hours up to:

**AUGUST 17, 2012, 4:00 p.m.**

All completed packages must be submitted to Auburn City Hall:

**Administrative Services Room #1:**

**Auburn City Hall**

**1225 Lincoln Way**

**Auburn, CA 95603**

**FAXED AND EMAILED APPLICATIONS WILL NOT BE ACCEPTED**

Qualified applicants will be invited to continue in the process. All applicants will be notified of the testing status upon submittal and after closing date.

Tentative dates for testing process (subject to change):

**Thursday, August 23, 2012-**

**Written examination**

**Friday, August 24, 2012-**

**Physical Agility Testing**

**Monday & Tuesday, August 27 & 28-**

**Oral Boards**

**AUBURN CITY FIRE DEPARTMENT  
2012 FIREFIGHTER; Full-Time, Limited Term**

**Qualification Check-off Sheet**

**NAME:** \_\_\_\_\_

Check each section and provide information:

I am interested in the process for the position of Firefighter; Full-Time, Limited Term

☐ No      ☐ Yes

I have documentation of a completed Basic Firefighting/Training Academy or Safety Program administered by a fire service agency and/or a recognized educational institute (State of California Volunteer Firefighter certification meets this requirement, completion of a regional fire academy meets this requirement, State of California FF1 certification exceeds this requirement)

☐ No      ☐ Yes      **\*Copy must be attached to this form**

Certified EMS First Responder and CPR For The Professional Rescuer (Completion and/or certification of EMT meet this requirement)

☐ No      ☐ Yes      **\*Copy must be attached to this form**

I am Certified Wildland Firefighter; minimum FF2, based on NWCG/CICCS position qualification; provide copy of CICCS card, NWCG card, letter from Fire Chief, or certificates: ICS 100, L-180, S-190, and S-130.

☐ No      ☐ Yes      **\*Copy must be attached to this form**

I have Hazmat Awareness training

☐ No      ☐ Yes      **\*Copy must be attached to this form**

I have met the requirement experience as outlined in the information provided to me; Military time may be substituted for fire service time.

☐ 1 year as Volunteer    ☐ 6 months as full time    ☐ Military Time

Total time as Volunteer [      ] Total time as full time [      ] Military Time (length) [      ]

Agency where experience was obtained: \_\_\_\_\_

Contact person of that agency: \_\_\_\_\_ Phone: \_\_\_\_\_

\* Military certificates meeting the minimum qualifications are acceptable.

I certify that all statements are true, and that documentation submitted is correct and I agree and understand misinformation or omission of fact or falsification of facts and materials may forfeit my rights to any employment and will cause elimination from this process.

Additionally, I have reviewed all information pertaining to this position by way of documents supplied to me and understand the requirements, qualifications, and information as outlined.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**AUBURN FIRE DEPARTMENT**

1225 LINCOLN WAY  
AUBURN, CA 95603

Position : **FIREFIGHTER; Full-Time, Limited Term**

**PLEASE PRINT OR TYPE**

<b>NAME:</b> _____		
Last	First	M.I.
<b>ADDRESS:</b> _____		
Number/Street	City	ST.      Zip
<b>PHONE HM:</b> (      ) <b>PHONE WK:</b> (      )		
<b>SOCIAL SECURITY NUMBER:</b> _____ - _____ - _____		
<b>EDUCATION &amp; TRAINING</b>		
Do You Have a High School Diploma/GED/or CA.High School Proficiency Certificate? Yes [   ] No [   ]		
<b>SCHOOLS/INSTITUTES ATTENDED</b>	<b>DATES</b>	<b>UNITS</b>
<b>PROFESSIONAL LICENSE OR CERTIFICATES</b>		
<b>DRIVER LICENSE #:</b> _____ <b>CLASS:</b> _____		

**COMPLETE NEXT PAGE**

<b>EMPLOYMENT HISTORY</b>
CURRENT EMPLOYER:
DUTIES:
LENGTH OF EMPLOYMENT:
PAST EMPLOYER(S):
DUTIES:
LENGTH OF EMPLOYMENT:
PAST EMPLOYER(S):
DUTIES:
LENGTH OF EMPLOYMENT:
May we contact your present Employer?    YES [ ]    NO [ ]
May we contact past Employer(s)?            YES [ ]    NO [ ]
<b>ANY ADDITIONAL INFORMATION/SPECIAL SKILLS</b>

I certify that all statements made in this application are true, and I agree and understand misstatements or omissions of material facts herein may forfeit my rights to any employment, including Volunteer service, with the Fire Department.

**SIGNATURE:**\_\_\_\_\_ **DATE:**\_\_\_\_\_

For Department Use Only: Received\_\_\_\_\_ By\_\_\_\_\_ Forwarded to:\_\_\_\_\_

**2012 FIREFIGHTER  
FULL-TIME, LIMITED TERM POSITION**

**OVERVIEW**

**THE POSITION**

Under general supervision, the Firefighter will assist in fire suppression, medical emergencies and rescues; perform apparatus, building and grounds maintenance: perform fire prevention , fire inspection and public education activities; repair and test fire apparatus, equipment, buildings, and grounds; participate in training and educational activities; maintain records and reports; may operate and drive fire apparatus; and other related work as required.

In addition to the above, may be assigned to coverage for vacation, sick, education training, and other necessary work periods at various facilities. May be assigned to work a forty hour (40) work week and/or altered schedule to fill staffing needs. May be assigned additional tasks with limited and or little supervision.

All positions hired under this process are funded by a limited term FEMA/DHS SAFER grant. The grant funding covers costs to allow such positions for a period of up to twenty-four (24) months. Individuals hired under this process are not guaranteed full-time permanent employment upon termination of the FEMA/DHS SAFER grant funding.

**Minimum Qualifications**

- Possession of a valid driver's license
- High School Diploma or equivalent
- Experience of: one (1) year of volunteer service in a recognized fire agency or six (6) months in a full time position in a recognized fire agency
- Completion of a Basic Firefighting/Training Academy or Safety Program administered by a fire service agency and/or a recognized educational institute (State of California Volunteer Firefighter certification meets this requirement, completion of a regional fire academy meets this requirement, State of California FF1 certification exceeds this requirement)
- Certified EMS First Responder and CPR For The Professional Rescuer (Completion and/or certification of EMT meet this requirement)
- Certified Wildland Firefighter; minimum FF2, based on NWCG/CICCS position qualification
- Hazmat Awareness